

STATE OF MINNESOTA

IN SUPREME COURT

81-876

In Re Stenographic Court Reporters
Minimum Qualifications and
Administrative Procedures

O R D E R

WHEREAS, pursuant to a directive from the Chief Justice dated December 30, 1992, this Court appointed a Fact Finding Committee to determine the need for a certification program for stenographic court reporters; and

WHEREAS, based upon the findings of the Fact Finding Committee, a certification program for stenographic court reporters is unnecessary and the needs of stenographic court reporters can be met by adoption of certain minimum qualifications and the establishment of certain administrative procedures; and

WHEREAS, the Supreme Court has the inherent and statutory authority pursuant to Minn. Stat. § 486.02 to establish the minimum qualifications and administrative procedures;

IT IS HEREBY ORDERED that:

1. A competent stenographer seeking employment by a judge for the position of stenographic court reporter must have a high school diploma or the equivalent, have graduated from a court reporting school approved by the National Court Reporters Association (NCRA), and have received a Registered Professional Reporter (RPR) designation from the NCRA;

2. A competent stenographer seeking temporary, per diem appointment by a judge as a substitute stenographic court reporter must:

- a. have a high school diploma or the equivalent;
- b. have graduated from a court reporting school approved by the NCRA;

and

- c. comply with one of the following:
 - i. have received a RPR designation from the NCRA; or
 - ii. have been a practicing stenographic court reporter in Minnesota on or before January 1, 1994, as evidenced by written affidavit filed with the State Court Administrator's Office on or before January 1, 1994;

3. The qualifications of paragraph 1 of this order shall not apply to a person duly appointed and serving as a stenographic court reporter of the district court of this state as of the effective date of this order;

4. The qualifications of paragraphs 1 and 2 of this order shall not apply to electronic recording equipment operators appointed pursuant to Minn. Stat. § 484.72;

5. Any complaints about the competency or conduct of official or substitute stenographic court reporters in a judicial district shall be filed with the judicial district administrator. The appointing judge shall resolve the complaint, in consultation with the chief judge and the judicial district administrator.

6. The order of this Court filed on March 13, 1992, be, and the same is, vacated and that orders numbered 81-876, dated February 17, 1982, December 29, 1981, and December 3, 1981, be, and the same are, modified or superseded to the extent inconsistent with this order;

7. The State Court Administrator, in consultation with the Conference of Chief Judges and representatives of official stenographic court reporters, shall prepare and distribute a statewide policy and procedure manual for all official court reporters;

8. Each judicial district administrator shall, in consultation with the Conference of Chief Judges and representatives of official stenographic court reporters within the district, prepare and distribute to each temporary, per diem substitute stenographic court reporter within the district a brochure outlining the policies and procedures governing official stenographic court reporters within the district; and

9. The effective date of this order shall be July 1, 1993, subject to the exception noted in paragraph 2.

Dated: April 23, 1993.

BY THE COURT:



A. M. Keith
Chief Justice

OFFICE OF
APPELLATE COURTS

APR 23 1993

FILED